

## ***PROCEDURE RELATING TO WHEN A STUDENT BECOMES ILL DURING THE SCHOOL DAY***

- When a student is being sent from class because of illness the class teacher should contact the Principal/Deputy Principal/Assistant Principal on duty so that arrangements can be made for the care and supervision of the sick student.
- When a student becomes ill and needs to go home the school authority will make every effort to contact the student's home by telephone. (Parents/guardians are asked to update the school when there is a change of phone number.)
- The student who is ill will be supervised and attended to as appropriate until his/her parent/guardian can make arrangements to have the student collected.
- Parents should disclose full details of medical conditions which their son/daughter has and their GP's name at the time of enrolling.
- Parents/guardians should update the school authority with relevant medical information while their son/daughter is a student at Athy Community College.
- In the event of a medical emergency, when parents cannot be contacted, the school authority will contact a doctor.

