

HOW TO VIEW MY TIMETABLE IN VSWARE.

Step 1. Click 'My Profile' at the top of VSware. This will direct you to your profile page.

	Q Search	Advanced Search	💄 Hi, Sarah Baneham 🚺 Si					
	Dashboard	Groups Classes	Students My Profile					
Important Notices		Click 'My	Profile'					
Welcome to VS demo - this is a notice board for staff.								
Nu Classes								
營 My Classes	ර්ශ Incidents							
My Classes Today's Classes	ර්ශ Incidents Todays Incidents							
營 My Classes Today's Classes You have No Classes Today	값 Incidents Today's Incidents ➡ Print All		View all : 0					

Step 2. Next click the Timetable menu option down the left hand side. From here you can click on the subject in any period to view the class list and mark attendance.

			Q Search		h	Advanced Search		🔒 Hi, Sarah Baneham 🕞 Sign Ou	
					Dashboard	Groups	Classes	Students	My Profile 📃
E.	Sarah Baneham	Timeta	ble						Actions -
1									
•	•	Time	Monday	Tuesday	Wedness	lay	Thursday	Frida	у
Notes									
Docs									
👗 Account									
🛃 Term Re	ports	0.00	Irruo ment	French	Emach		French	French	
曫 Classes 8	t Subjects	9:00	R33 Issue	R33 1Fre A (1141)	R33 4Fre A (552)	R33 1Fre D (1144)	R33 5Fre B (12	(62)
🛗 Timetab	le 🚺 Click ''	Timetable'	09:05 - 09:45	09:05 - 09:45	09:05 - 09:4	5	09:05 - 09:45	09:05 - 05	:45
			On call	French	French B33			On cal	
Beach		10:00		2Fre A (1195) 09:45 - 10:25	5Fre B (126) 09:45 - 10:2	2) 5			
			French R33 1Fre A (1141) 10:25 - 11:00	On call	French R33 5Fre 8 (126) 10:25 - 11:0	2) 0	French R33 4Fre C (554) 10:25 - 11:00		