3RD DEIS PLAN: 3 years

DEIS PRIORITY: ATTENDANCE & RETENTION

Members of task group:

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YEAR 1:2014-2015 What do we want to achieve? (TARGETS)	What needs to be done? (TASKS)	When? (TIMEFRAME)	Who? (REMITS)	Desired Outcomes? (SUCCESS CRITERIA)
(1) Improve attendance for 6th Year students by 10%	**Check attendance for 5th years 2013-2014** **Monitor attendance for all Leaving Certs, and Leaving Cert Applied – send letters to Parents if students are absent for more than 2 days in month**	1. From Sept 2014- Feb 2015	Ailis	6th year students knowing that they are being monitored will increase their attendance from month to month- term 1 and 2
(2) Focus on JCSP attendance – competition – prize for best class attendance	**Tell JCSP classes of attendance competition** **Use attendance charts with tutors**	2. Oct - Christmas 2014	Mary McKenna	– to improve retention of JCSP students

AGREED MONITORING PROCEDURES :	AGREED EVALUATION PROCEDURES :
Checking Roll-Call register for 6th years Checking attendance from 2013-2014 for 5th years for comparison with this year	Present graph to show number of 6th year students who missed more than two days from September to February. Compare to their 5th year attendance. **Record JCSP attendance**

Attendance and Retention

YEAR 2:2015-2016 What do we want to achieve? (TARGETS)	What needs to be done? (TASKS)	When? (TIMEFRAME)	Who? (REMITS)	Desired Outcomes? (SUCCESS CRITERIA)
(1) Improve attendance for 5th Year students (2) Focus on JCSP attendance – competition – prize for best class attendance	Check roll-call register at end of month Inform JCSP class of competition Encourage attendance Organise prize for term 1- Christmas	Sept 2015 – Feb 2016	Ailis	To improve attendance to achieve retention(few) before going into Exam year
(3) To improve the use of journal to improve school performance (Monitoring use of journal links with Managing Myself target in SIP)	Ask Principal to announce that all classes to check journals at end of day – fully filled out Ask tutors to check use of journals regularly – once per month All teachers to ensure journal used during their class Tutors will collect data on correct usage at end each month Parents will sign journals once per week	Sept- Oct 2015 then review	Fiona	To maintain use of journal by 75% students by year end

AGREED MONITORING PROCEDURES : Checking Roll-Call Register – for 5th years Tutors will check and give figures to Fiona of students using their journals properly – Fiona will collate results Initail review on journals after Oct mid-term	AGREED EVALUATION PROCEDURES : 5th year attendance-attendance data will be compiled on graph after February – Maeve Fiona will circulate journal data and analysis will be done

Attendance and Retention

YEAR 3:2016-2017 What do we want to achieve? (TARGETS)	What needs to be done? (TASKS)	When? (TIMEFRAME)	Who? (REMITS)	Desired Outcomes? (SUCCESS CRITERIA)
To decrease numbers of absent days of 1st Years by 10%	Attendance charts with tutors Attendance awards for classes Check Registers at end of each month	Sept 2016 – Feb 2017	Ailis	Reduction in days missed 10%
To improve retention of JCSP students to Junior Cert Level	Team building – Retreat Workshops	3 times in Year	TBC	Better class retention Good performance in examinations Good atmosphere in class

AGREED MONITORING PROCEDURES : Checking Registers, attendance charts Observation by Tutor and Teachers of JCSP class atmosphere, performance, check report results	AGREED EVALUATION PROCEDURES : Collate and graph the number of 1st year students who missed more than 3 days